



Girl Scouts®

# APPLICATION FOR TROOP/GROUP MONEY EARNING PROJECT

(Approval required before starting project)

1. Please complete all the information requested on this sheet.
2. Cookie Sale and QSP "Be a Reader" program participation is expected of all Troop/Groups requesting further fundraising.
3. Make certain you have read and understand the *Safety-Wise* activity checkpoints for fundraising and the *Answer Book* section on fund raising.
4. Submit this form to your Service Unit Manager (SUM) or Field Director for her approval at least 6 weeks before the project takes place.
5. Your SUM will forward this application to the Field Director for Finance Committee action. The form will then be returned to the Service Unit Manager or Field Director who will notify the leader/advisor.

Troop/Group No: \_\_\_\_\_ Service Unit Name & No.: \_\_\_\_\_

No. of girls registered with Troop/Group: \_\_\_\_\_ Level: BR  JR  CA  SR  Studio 2B

Leader's/Advisor's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street/Box City State Zip

Program activity for which additional funds are needed: \_\_\_\_\_

Date of program activity: \_\_\_\_\_ Date and Location of money earning project: \_\_\_\_\_

Describe money earning project and how girls are involved in planning: \_\_\_\_\_

### PROGRAM ACTIVITY WORKSHEET

INCOME:	\$ _____ (Cost/Fee Per Girl) x _____ (# of Girls Participating) =	A.	\$ _____
	Total amount in Current Troop/Group Treasury		\$ _____
	Income from Cookie Sale (Projected)		\$ _____
	Income from QSP (Projected)		\$ _____
	Other income (Dues, Sponsorship, etc.)		\$ _____
	Please list source: _____		
TOTAL INCOME:		B.	\$ _____
OTHER TROOP/GROUP ACTIVITY COSTS			
_____	\$ _____		
_____	\$ _____		
_____	\$ _____		
_____	\$ _____		
TOTAL TROOP/GROUP PROJECTED EXPENSES		C.	\$ _____
TOTAL TROOP/GROUP INCOME APPLIED TO PROGRAM ACTIVITY (B minus C)		D.	\$ _____
TOTAL AMOUNT NEEDED FROM FUND RAISING (A minus D)		E.	\$ _____

SIGNATURE \_\_\_\_\_  
Troop/Group Leader Date

INITIAL APPROVAL BY: \_\_\_\_\_  
Service Unit Manager Date Field Director Date

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Leader's/Advisor's Name \_\_\_\_\_ Troop/Group # \_\_\_\_\_ SU Name & # \_\_\_\_\_

FINAL APPROVAL: Your request for a Troop/Group money earning project has  has not  been approved.

\_\_\_\_\_  
Finance Committee Chair/Executive Director Date

## MONEY EARNING PROJECT TIPS

1. All Troop/Groups requesting fund raising activities are expected to also participate in the Cookie Sale and QSP "Be a Reader" program.
2. All fund raising activities are expected to be girl-planned. Allow plenty of time for planning and the learning that occurs when girls plan.

### Making things and selling them-

1. Before deciding **what** to make, consider whether:
  - a. The Troop/Group members have the ability, space, equipment and time to make a high quality product.
  - b. There is a market for the product, either by direct sale or through other outlets, such as the hospital gift shop or a booth at the sponsor's bazaar.
  - c. There are safety hazards to be avoided.
  - d. Local regulations and ordinances are observed.
2. Consider making and selling:
  - a. Jams and jellies, candy, baked goods, pizza or spaghetti sauces.
  - b. Party favors, seasonal decorations, block-printed cards (Birthday, Get Well), bookplates.
  - c. Aprons, smocks, knitted items, hand puppets.
  - d. "Green Thumb" products (tomato seedlings, potted plants, gourds, dried arrangements).
  - e. A neighborhood newspaper (including youth opinion on local issues, interviews with area residents, local landmarks and points of interest, neighborhood services).

### Using Skill for a fee-

1. Do not expect payment for service projects. However, what services are people in the neighborhood willing to buy that Girl Scouts are skilled at?
  - a. Car washing, window washing after Halloween.
  - b. Personal shopping.
  - c. Raking leaves, stacking wood.
  - d. "Sitting" with animals or plants during the owner's absence.
  - e. Helping at a childcare center.
  - f. Taking pictures of young children, houses, gardens or pets for parents or owners.
  - g. Making costumes for young children.
  - h. Typing for students.
  - i. Catering a meal or snack for a special group or event.
  - j. Organizing and managing parties for young children.
  - k. Salvaging/recycling collect, sort and deliver to collection centers used glass or aluminum containers, metal cans, newspapers, etc.
  - l. Knitting/crocheting, creative stitchery.
  - m. Camping assistance for groups of family campers.

### Providing entertainment-

1. Before deciding on the kind of entertainment, explore:
  - a. Troop/Group members' skills.
  - b. Availability of consultants or coaches, equipment or resources needed.
  - c. Potential audiences or customers.
  - d. Possible need to pay admission taxes or royalties.
2. Consider producing a:
  - a. Puppet show, play, shadow play.
  - b. Talent show, operetta, musical.
  - c. Fashion show.